



Dear LWML Eastern District Grant Applicant:

In this packet you will find:

- Mission Grant Proposal, How to Get Started
- Mission Grant Guidelines
- Mission Grant Application

The *Mission Grant Proposal, How to Get Started* shares how to become more aware of mission grant opportunities, what are the criteria for a mission grant proposal and doing your research.

The *Mission Grant Guidelines* include the LWML Eastern District Bylaws concerning Missions Grants along with specific information on writing the proposal, required signatures and submission.

The *Mission Grant Application* requires applicants to submit an attached Description of Purpose (see page 3 of the LWML Eastern District Mission Grant Guidelines, Step 11, B). Please note that the maximum grant request is \$5,000.

**IMPORTANT - APPLICATION DEADLINE IS OCTOBER 15, 2023**

Application and Description of Purpose are to be emailed in PDF to:  
Missions Grant Chairman Susan Morris [morrissusan68@gmail.com](mailto:morrissusan68@gmail.com)  
Missions Grant Co Chairman Margaret Klees [margaretklees@gmail.com](mailto:margaretklees@gmail.com)  
or mail to Susan Morris, 3301 Hartford Court, Newtown Square, PA 19073

Once your application and attachment has been received:

- It will be reviewed for completeness. You may be contacted for additional information or clarification.
- All proposals are reviewed by the LCMS Eastern District Board for Mission Service and the Synodical Mission Board to ensure it meets the vision of the LCMS.
- All proposals are reviewed by the Executive Committee of the LWML Eastern District in February/March of 2024 to ensure it meets the criteria as outlined in the Mission Grant Guidelines. Approved proposals will be presented at the convention.
- If approved, you will be notified that your proposal will be on the ballot at the June 2024 convention. You will be asked to submit between 5 and 10 pictures along with a sample script describing the pictures and your grant request. These will need to be emailed by May 1st.

Please contact me if you have any questions or concerns.

Grace & Peace to you,  
Susan Morris, LWML Eastern District Mission Grants Chairman  
Margaret Klees, LWML Eastern District Mission Grants Co Chairman

February 11, 2023